

## BASEBALL ORGANIZATION AND DIVISION OF DUTIES

### Head Coach

--Responsibilities: Execute overall mission of team, lead players, manage games, lead practices, communicate with parents, set up fields, communicate schedule and field locations, attend a pre-season league coaches' meeting.

--Time commitment: HIGH, from January-June, and possibly fall ball season. Full engagement in all aspects of program essential.

--Leadership style/skills: Baseball acumen, youth leadership, organization, communication.

--Full background clearance essential.

WOMEN/MOMS ENCOURAGED—THIS SHOULD NOT BE EXCLUSIVE TO THE MEN/DADS

### Assistant Coach

--Responsibilities: Help execute team mission, lead players, instruct baseball skills, participate in games and practices, help with head coach duties, coach first/third base.

--Time commitment: HIGH, mostly March-Jun, and possibly fall ball. Full engagement in team mission essential.

--Leadership style/skills: Baseball acumen, youth leadership.

--Full background clearance essential.

WOMEN/MOMS ENCOURAGED—THIS SHOULD NOT BE EXCLUSIVE TO THE MEN/DADS

### Bench Coach

--Responsibilities: Supervise players during games, help catchers with gear, batting lineup, team spirit and overall discipline.

--Time commitment: MEDIUM, game times only, April-June, and possibly fall ball season.

--Leadership style/skills: youth leadership, discipline, organization, optimism.

--Full background clearance essential.

WOMEN/MOMS ENCOURAGED—THIS SHOULD NOT BE EXCLUSIVE TO THE MEN/DADS

### Equipment Manager

--Responsibilities: Track inventory, set up and distribute equipment/first aid kits for each team, report needs to baseball director, coordinate needs with team head coaches, collect equipment and inventory after season. Includes all equipment and new baseballs for each team.

--Time commitment: LOW, flexible schedule, mostly pre-season and post-season.

--Leadership style/skills: organization, communication.

WOMEN/MOMS ENCOURAGED—THIS SHOULD NOT BE EXCLUSIVE TO THE MEN/DADS

### Scorekeeper/Pitch counter

--Responsibilities: Keep score/and/or pitch counts during games—I WILL TEACH YOU—IT'S EASY TO LEARN! Scorekeeping enhances your enjoyment and engagement in the game.

--Time commitment: MEDIUM, game times only, April-June

--Leadership style/skills: record keeping

ALL ENCOURAGED

### Registration/Uniform coordinator

--Responsibilities: Plan, attend and assist baseball director at registrations, help collect player data and rosters, help with uniform sizing, numbering, ordering. Some communication with parents necessary.

--Time commitment: LOW, a few registration dates, pre-season work only.

--Leadership style/skills: organization, communication.

ALL ENCOURAGED

### Photo Day coordinator

--Responsibilities: Distribute photo order forms, communicate photo day times, attend photo day for organization of team and individual photos.

--Time commitment: VERY LOW, photo day usually in May.

--Leadership style/skills: communication.

ALL ENCOURAGED

### Field maintenance helper

--Responsibilities: Help with field maintenance occasionally throughout the season, assist head field manager with occasional dragging and back filling, set up fields for games (put down baselines and batters boxes).

--Time commitment: MEDIUM, some flexibility, but needed for game days.

--Leadership style/skills: outside work.

ALL ENCOURAGED

### Fund raiser

--Responsibilities: Take a lead role in club fund raisers, such as the sub sale, 10-week club and other efforts that might take place throughout the season.

--Time commitment: MEDIUM, flexible schedule

--Leadership style/skills: High degree of organization, communication and team building, good sales skills a plus.

ALL ENCOURAGED